

Upper Rissington Village Hall



Volunteer Policy .. being a FOUR¹

A '**Volunteer**' is defined as someone who commits time and energy for the benefit of others, who does so freely, through personal choice and without expectation of financial reward.

A "**Friend of Upper Rissington**", a FOUR, is a person who makes a commitment to support the work of the Upper Rissington Village Hall Trust in meeting its charitable objective to provide and maintain a village hall for the benefit of the residents of Upper Rissington.

Volunteers are an important and valued part of the running of the Upper Rissington Village Hall and indeed many other organisations in the Village. The Management Committee² sees volunteers as an integral part of its Committee. Apart from sharing the workload, volunteers can bring a different perspective to the work of the Committee by bringing grass root views and opinions of the local residents. They bring credibility to the Committee and help to extend the services we have to offer. Local residents may be more likely to engage with volunteers rather than the Committee and hence provide an important conduit of information of value to the management of the Village Hall.

The Committee will do it best to:

1. introduce you to how the Village Hall works on a daily basis
2. inform you on the role we would like you to play in it
3. provide you with any information you may need to carry out the role safely
4. help you identify any training you may need to carry out the role
5. inform you on a regular basis what may affect you as a volunteer
6. respect your skills, dignity and individual wishes and to do our best to meet them.
7. consult with you and keep you informed of possible changes.
8. insure you against injury you suffer or cause due to negligence
9. provide you with a safe workplace in the Hall and its curtilage
10. apply our equal opportunities policy.

In return we expect Volunteers to do their best to:

1. work reliably, to the best of their ability, on the roles they have assumed
2. follow the URVH policies and procedures
3. be a good ambassador for the Village Hall
4. set a good example to users of the Village Hall
5. keep the Committee informed if they believe there is a problem affecting the running of the village hall

Being a **FOUR** can provide new challenges and enable people to learn new skills. It is an opportunity to meet likeminded people. Apart from being involved with something interesting, absorbing and

¹ Friend of Upper Rissington

² Hereinafter referred to as "the Committee"

rewarding, Volunteers can be assured that by donating their time they are “giving something back” to their Village.